## Dragon



# Smoke

July 31, 2020

## Rooted in faith, traditions and academic excellence

EMPTY HANDBOOK before coming to in-service. Keep required service section.

<u>Technology-</u> Please check your laptops and make sure they are working before Monday. If you need assistance, contact Mr. Marcantel at technology@sgschoolbr.org

<u>Google Classroom</u>-Please go into your google classroom from last year and prepare it for this year. For directions, go to the "St. George Technology" Google classroom.

<u>Class lists</u>- Lists will be ready on Friday, July 31st. They are CONFIDENTIAL till August 3<sup>rd</sup> at 5:00 pm. All lists are subject to change. Renweb will be opened to parents on August 3<sup>rd</sup> at 5:00.

New Teacher Diocesan Orientation—all new (to the Diocese) teachers must register and attend the virtual Diocesan orientation between Aug 1 and Aug  $5^{th}$ . You must register at registermelive.com for the event which can be found on Aug 1st. Contact your administrator if you need assistance.

### Faculty and Staff In-Service- See the attached agenda

\$\$- All teachers (Homeroom and Special) will receive \$100.00 for supplies from Home and School. All receipts should be kept until the due date, August  $31^{st}$ .

<u>Special Classes-</u> Special teachers will begin meeting classes on the  $6^{\text{th}}$  unless contacted by the homeroom teacher. Thursday and Friday will be used to teach routines and protocols. The same special classes will be held during the following week.

<u>Transportation</u>- We will review carpool and bus arrival/dismissal procedures during in-service. We were informed on Tuesday that limited bus service will be provided.

<u>Colored Painter's Tape</u>- Each hallway has been supplied with colored painter's tape to mark the teacher's space and where each desk should be placed. It is suggested that yellow marks warning, red marks stop/don't use, and green marks go.

<u>Alarm</u>- The security alarm will be automatically disarmed at 6:00 AM and reset at midnight on all workdays.

<u>Parent Orientation-</u> This will be virtual. We will give further directions in the upcoming weeks.

<u>Shred bins</u>- Bins are available around campus for you to discard last year's papers. The bins will be picked up before the start of school.

New SGS website - http://www.st-georgeschool.com/

<u>Important Date Reminders</u>: August Service Project: Getting acquainted with homebound

Aug 1-5- New Teacher Virtual Diocesan Training

Aug 3- Faculty and Staff In-service, see attachment

Aug 3- CANCELLED, Back to School Bash, 5:00-7:00

Aug 4- Faculty and Staff In-service, see attachment

Aug 4- CANCELLED, 6th grade orientation, 8:00-11:00

Aug 4- CANCELLED, School Supply drop-off

Aug 4- Medicine drop off to nurses, 9:00-10:30

Aug 4- CANCELLED, New Student Orientation, 11:30-12:30

Aug 5- Faculty and Staff In-service, see attachment

Aug 6- School Begins for 1st-8th, 7:10 arrival for staff

Aug 10 -1/2 PreK and Kinder attend school

Aug 11- 1/2 PreK and Kinder attend school

Aug 12- All students attend school

Aug 14- Liturgy, 8th grade (in church), 6th & 7th (virtual)

#### Faculty Dress Code (Handbook)-

Female Faculty and Staff are expected to dress in a modest and professional fashion. Styles that are casual or fad-driven are not considered professional. Clothing must be modest and of appropriate fit and length. Skirts and dresses should be at or below the knee. Upscale material crop pants with length at the ankle or right above the ankle are appropriate. Professional dress does not include jeans or denim clothing, leggings, casual pants, faded or wrinkled clothing, skorts, shorts, T-shirts, tank tops, or warm-ups. Appropriate shoes must be worn with professional attire. Tennis shoes, casual sandals, or crocs may not be worn. No faculty or staff member may have a visible tattoo. Male faculty and staff members should be clean shaven with neatly trimmed beards. Acceptable dress includes collared shirt or dress shirt tucked in, slacks, socks, and dress shoes.

