



How are you preparing for Advent and the coming of Jesus?
"Be watchful! Be alert! You do not know when the time will come." Mark 13:33-37

Formal Observations: Contact your administrator to set up a time and date for your observation.

Week of 1/11:

Robyn Cavell- Mrs. Fontenot

Week of 1/18:

Jeanie Robert- Mrs. Fontenot

Kevin Malady- Mrs. James

Michele Scioneaux- Mrs. Joseph

Professional Development- all teachers must record one full lesson of themselves by Tuesday to be used in an activity during the faculty meeting. These lessons will only be viewed by you. The recording should focus on the learners' activity.

Faculty meeting- Faculty meeting attire may be worn on this day or professional dress. All teachers must attend. Assistants and office staff do not need to attend. We will begin the meeting in church promptly at 3:15. After our initial discussion, you will be required to watch your recorded lesson and complete an activity. Recordings can be watched in church with headphones or in a location of your choice. Please be prepared by bringing laptops and headphones to the meeting.

Faculty Christmas Party- Everyone is invited to participate in our virtual Christmas party from the comfort of your own home. All participants should bring a \$20.00 wrapped gift (wrapped securely and not a gag gift) to school on Dec 10th. The gift will be placed in the lounge "work room". When you drop it off you will place a numbered sticker on your gift. After 12:00 noon participants will return to the lounge and draw a number from a basket. You will then take the gift with the matching number home. DO NOT OPEN IT! All staff will receive a Google meet link for later that evening. At 7:00PM we will gather in the google meet from the comfort of our own homes, in whatever Christmas attire you have, and in the most festive way possible and we will open the gifts in number order. You will keep the gift you open. Anyone can join the Google meet even if you are not participating in the gift exchange. Start Shopping!!!

Cafeteria updates- Student names MUST be assigned to lunches in order for the Child Nutrition Program to receive funding for each lunch served. The cafeteria is required to have this information for documentation.

Requests for student recommendations or evaluations- all request forms should be brought to administration before being filled out.

Important Date Reminders: Stewardship-Bucks for Bikes,

Contact: Charlene Lauman and Jenn Prochaska

Dec 5- 2nd grade First Reconciliation

Dec 8- Flip/Flop, Tues/ Fri

Dec 8- Liturgy, 7th grade attends, Immaculate Conception

Dec 8- Faculty Meeting, 3:15, Google Meet ** see notes

Dec 10- Box Top Out of Uniform

Dec 10- Faculty Social ** see notes

Dec 11- Flip/Flop, Fri/Tues

Dec 15- Exams for 6th-8th, dismissed at 10:45

Dec 16- Exams for 6th-8th, dismissed at 10:45

Dec 17- Exams for 6th-8th, dismissed at 10:45

Dec 18- Liturgy, 2nd grade attends

Dec 18 - Christmas Celebrations- early dismissal at 10:30

Dec 21-Jan 4- Holidays

Jan 5- GRADES DUE in Renweb by 8:00 AM

Jan 5- School resumes

Morning Assembly- The beauty of morning assembly is that we gather as a whole school community to pray and show our support of each other. By being virtual, we are blessed to see and hear all of our students join together in the pledge, prayer and support of each other. We show respect for God by praying reverently and we show respect for each other by listening to gold slips, birthdays and announcements. Teachers should use this time to teach and model respect and reverence. Students are expected to be seated/standing at their desks and their desks should be cleared of all items.

Make-up assignments and assessments due to extended absences- Teachers should inform their administrator by Monday of any students who might need time over the holidays to make up work. We want to be proactive with this and have a plan in place for addressing these special circumstances.

